

INEEL WATER INTEGRATION PROJECT MEETING MINUTES
Wednesday, March 13, 2002

Attendees:

Name	Organization	E-Mail Address
Jan Brown	INEEL	browjm@inel.gov
Brad Bugger	DOE-ID	buggerbp@doe.id.gov
Doug Burns	INEEL	deb4@inel.gov
Wendy Dixon	NRF/IBO	
Richard Kauffman	DOE-ID	kauffmrn@id.doe.gov
Marianne Little	INEEL	lit@inel.gov
Marilynne Manguba	INEEL	mangma@inel.gov
Patti Natoni	DOE-ID	natonipm@id.doe.gov
Jeff Perry	DOE-ID	perrjn@id.doe.gov
Robert Stump	DOE-ID	stumprc@id.doe.gov
Brooks Weingartner	DOE-ID	weingacb@doe.id.gov
Paul Wichlacz	INEEL	plw@inel.gov
Al Yonk	INEEL	yonkak@inel.gov

On Phone:

Tony Kluk	DOE-HQ	anthony.kluk@em.doe.gov
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E.B. Nuckols	DOE-HQ	ernest.nuckols@em.doe.gov
Wayne Pierre	EPA	pierre.wayne@epa.gov
Dave Rydalch	INEEL Citizens Advisory Board	weedfree@fretel.com

Review of Action Tracking Log and 30-day Look Ahead

Doug Burns reviewed the Action Tracking Log and 30-day Look Ahead. The Value Engineering (VE) session (#9) is still scheduled for April 2 and 3 (tentatively at the West Coast). The uncertainty document (#13) is now in electronic form and the web version is being tested. Paul Wichlacz reported that they have a science writer who will be providing a document that clarifies the uncertainty list (Chapter 4) by mid-next week (#18). There will also be overheads and technical people at the VE session to provide additional clarification. Jeff Perry reported that there will be a meeting next Thursday (3/21/02) to review the documents with INEEL and DOE-ID managers (#19). The original deficiencies document, the summary of the roadmap and the visual roadmap and the uncertain prediction document will be posted to the web during the next week.

Jeff Perry will present an overview of the project to the Citizen's Advisory Board (CAB) meeting next week for their read on the direction of the project. The Project Execution Plan (PEP) will go through a formal internal review April 5 through 18 with the goal of sending the PEP to the CAB on April 18th. They will be requested to provide comments by the end of May.

The Stakeholder Involvement Plan should be on the webpage by the end of the week, to undergo review through mid-May. An invitation to meet with the Three Rivers RC&D has been received and will take place late May or early June.

A draft outline of the content of the Conceptual Model Summary document will be completed by March 27th and a meeting is scheduled for April 9th to start to flesh out the document.

Distribution of the quarterly report was discussed and it was decided to post it on the webpage and to use the DOE-ID 10 O'clock News and INEEL iNotes. Hardcopies will be mailed to the attendees of the Twin Falls Planning Retreat along with copies of the Stakeholder Involvement Plan.

Proposed Mission Statement Wording

This task will be completed after the review of the PEP.

Next Meeting

Wednesday, March 20, 2002